

Visitation Rules

1. You must remain seated at all times.
2. You may only converse with the inmate you are visiting.
3. During contact visits you may have one short kiss and embrace at the beginning and at the end of the visit.
4. Conversations need to be held in a quiet tone.
5. No candy, gum, or food / drink items allowed.
6. Your hands must remain in the center of the table and in sight during the entire visit.
7. You must follow visitation rules at all times, if you become disruptive the visitation officer may end the visit and you will be asked to leave the premises.
8. All violators of federal, state and local laws will be prosecuted to the fullest extent.

Send inmate mail to:

Inmate's Name, ICN #
Onondaga County Sheriff's Office,
Correction Department
6660 East Seneca Turnpike
Jamesville, New York 13078

315-435-5581

Allowable Item List

SWEATSHIRTS- Solid white or gray only. No designs or writing. Limit of two (2)

THERMAL TOPS/BOTTOMS- Solid white, beige, or gray only. No pockets, designs or writing. Limit two (2) pair.

SOCKS- White only. Limit of four (4) pair per package.

UNDERWEAR- White only. Limit of four (4) pair per package.

T-SHIRTS- White only, no tanks. Plain; no designs or writing, no pockets. Limit of four (4) per package.

BRAS- SPORTS BRA or REGULAR BRA- White only. No underwire, strings, removable pads, or pockets. Limit of four (4) per package.

GYM SHORTS- Navy blue only, Limit of two (2). No pockets, writing or designs.

SNEAKERS- Solid white only, with two exceptions: the sole, brand and LOGO may be light gray, and any color wording or LOGO on **tongue only** is acceptable, one (1) pair of laces (per pair), no high heels or platforms.

BOOTS- Solid color, black, tan, or brown, no zippers, no steel toes, one (1) pair of laces (per pair), no high heels or platforms.

Books/ Magazines/ Photographs- No publication or photographs including photographs received electronically that display any type of sexual penetration will be allowed into the facility. This will include but is not limited to images that portray oral, vaginal or anal penetration.

Prescription Eye Glasses, Contacts- One pair
Hearing Aid- One pair

Hearing Aid Batteries- Must be new in sealed package. They will be routed through the Medical Department who will dispense to inmate.

All Clothing and Footwear MUST be new

**NO Cigarettes or Tobacco Products
Allowed**

NO Food items allowed

Welcome to the Onondaga County Sheriff's Office, Correction Department Eugene J. Conway Sheriff

Visitation



The Correction Department follows the guidelines established under the

Prison Rape Elimination Act

If you or someone you know has been pressured to engage in sexual behavior **report** it to any staff member, **write** to: PREA COMPLIANCE MANAGER 6660 E. Seneca Turnpike Jamesville, N.Y. 13078 or **contact** Facility HOT LINE (315) 435-2011 or **contact** VERA HOUSE (315) 425-0818. Civil Immigrant Detainees **contact**: 1-866 347-2423

If an inmate informs you that he/she is thinking of self-harm or suicide in any letter, telephone call, or during a visit, you should notify jail staff immediately so the inmate can be evaluated to determine what assistance is needed for him or her.

Our goal at the Onondaga County Sheriff's Office, Correction Department is to provide visitors with a safe, comfortable environment. To achieve this goal, we need your assistance.

- While waiting please keep the noise level down.
- Please listen to all directions given by staff.
- Cell phones and music devices are prohibited.
- Smoking is prohibited in the front lobby.
- No food items are allowed in the Main Lobby or Visitation Room.
- Children under the age of 18 must be supervised at all times.
- Staff is tasked with maintaining a safe and secure environment. Visitors may be asked to leave the premises if their conduct disrupts the flow of business.
- Anyone who has been incarcerated for any amount of time at the Onondaga County Sheriff's Correction Department or the Onondaga County Sheriff's Justice Center will not be allowed, for a period of six (6) months from the date they were discharged, to visit an inmate at either facility.
- Visitors on parole, probation or conditional release status may visit, with the prior written approval of their Parole or Probation Officer.
- Visitors will be checked for contraband, including a search by a department canine. All persons who refuse will be denied to visit and required to immediately leave department grounds.

Getting ready for your visit:

1. All personal property must be secured in the lockers provided.
 - Nothing can be in your hair.
 - Religious headwear is allowed but will be inspected prior to the visit.
 - Nothing can be in your mouth.
 - Nothing can be in your pockets.
 - You may wear only one layer of clothing, no outerwear.
 - No spaghetti straps, tube tops, halter tops, razor tops, backless shirts or shirts with a plunging neckline or clothing that exposes any part of your undergarments.
 - No short shorts, short skirts or short dresses.
 - No hooded garments or garments with pouch pockets.
 - No pajamas or slippers.
 - No bathing suits or beachwear.
 - No torn or ripped clothing.
 - No jewelry except wedding bands.
 - A pacifier and receiving blanket are allowed in the visit room for infants.
 - Two visitors are allowed to visit each inmate at a time. Children 5 and under will be required to sit on the lap of an adult. Inmates are not allowed to hold children.
 - You must provide a valid picture ID that documents your name, date of birth and current legal address.
2. Persons under the age of 16 may only visit if accompanied by parent or guardian. Children must have an original or certified birth certificate. (Hospital

footprint can be used until infant is 6 months old)

3. Persons who are 16 or 17 years of age may only visit if accompanied by parent or legal guardian or have notarized written consent from their parent or legal guardian, unless the individual is an emancipated minor. Verbal authorization may be given to those parents physically in the facility.
4. Persons suspected to be under the influence of drugs or alcohol will not be allowed to visit.
5. Visitors will be processed by order of registration ticket and space available in the visit room.

Money Drop Off:

Money can be deposited on the Kiosk at this facility or the Justice Center. Both cash and credit cards are accepted. You can also go to the website www.smartdeposit.com or call (866) 394-0490 for a live bilingual agent.

Property Packages:

The facility will no longer accept allowable item drop-offs at the Front Desk. All items must be purchased from, and mailed to the facility, by a company whose ordinary business includes the sale and shipping of such items. Packages mailed to the facility from private individuals will not be accepted and will be returned to sender.

Visiting Schedule:

	Tues	Weds	Thurs	Hours
#1	Unit 2 Unit 5	Unit 3 Unit 6	Unit 4	1245-1345
#2	Unit 3 Unit 6	Unit 4	Unit 2 Unit 5	1415-1515
#3	Unit 4	Unit 2 Unit 5	Unit 3 Unit 6	1700-1800