

New Permit

If you are registering for the first time, a new permit is required and a \$30 permit fee is due and OLEIS numbers will be issued.

For existing OLEIS Permit holders

If I move from my current residence/business to another location, can I take my OLEIS numbers with me to the new location?

No, each new premise requires a new permit, new OLEIS numbers will be assigned and a \$30 permit fee is due.

How do I add or update information to my OLEIS permit?

You may obtain the alarm permit form online at <https://sheriff.ongov.net/alarm-enforcement-unit/>, no fee is due.

Mail the completed permit to the Alarm Enforcement Unit at 407 S. State St. Syracuse NY 13202 or email to AlarmEnforcement@ongov.net

*** This includes if there is a business name change (same address and same owner)*

What is required if I purchase or takeover a business?

A new permit is required with the \$30 permit fee. New OLEIS numbers will be issued.

What if I change alarm and/or monitoring companies what is required?

Changing alarm companies and/or monitoring companies will require an updated permit and does not require the \$30 permit fee. You may retain the same OLEIS numbers.