

Onondaga County Sheriff's Office

Eugene J. Conway
Sheriff



Jason M. Cassalia
Undersheriff

Joseph B. Ciciarelli	Chief Deputy Police Department
Esteban M. Gonzalez	Chief Deputy Custody Department
William R. Bleyle	Chief Deputy Correction Department
Susan C. DeMari	Chief Deputy Civil Department
Katherine L. Brassie	Chief Deputy Staff Services

Sheriff's Office	315-435-3044
Police Department	435-3036
Human Resources	435-1767
Civil Department	435-3060
Correction Department	435-5581
Custody Department	435-1717
Criminal Investigations	435-3081
Police Records	435-3010
Custody Records	435-1782

Dear Applicant:

Pursuant to County of Onondaga Local Law No. 6 of the year 2013, effective June 1, 2013, no person, corporation, partnership, association, Limited Liability Corporation or other entity shall operate in Onondaga County as a Second Hand Dealer without first being licensed by the Onondaga County Sheriff.

License Fee: Upon original application for a license to operate as a Secondhand Dealer, applicant shall pay to the Sheriff a fee in the amount of \$150.00. Upon application for a renewal license applicant shall pay to the Sheriff a renewal fee in the amount of \$150.00 annually.

Fingerprinting is not required at time of registration but may be required at time of renewal.

Licensing: Upon filing of an application for a license, if the Sheriff shall be satisfied that the application complies with the provisions of the Local Law, the Sheriff shall issue a license to operate as a Secondhand Dealer. The license shall remain in effect for a period of one year unless surrendered or revoked.

Display of License: Every Secondhand Dealer license shall be prominently displayed at said Secondhand Dealer's place of business or shall exhibit said license upon request of an individual.

REQUIREMENTS: Pursuant to County of Onondaga Local Law No. 6 of the year 2013, every Second Hand Dealer shall forward to the Onondaga County Sheriff's, in electronic format approved by the Sheriff, a copy of records for all transactions (acquisitions). The required electronic format shall be through LEADS ONLINE, www.leadsonline.com. Every Second Hand Dealer shall register with LEADS ONLINE and shall utilize LEADS ONLINE to enter the required records.

Please visit the Onondaga County Sheriff's Office website at www.sheriff.ongov.net for application and additional information regarding this Local Law.