

## RULES AND REGULATIONS FOR ONONDAGA COUNTY PISTOL LICENSE HOLDERS

Please contact the Onondaga County Pistol License Unit with any questions: (315) 435-2037

A **CARRY CONCEALED/NO RESTRICTIONS** Pistol License entitles you to carry your handgun concealed on your person 24/7 except in New York City and where State Law prohibits (i.e. Federal, State, County, City Office Bldgs., Courthouses, Schools, Banks, Public Bldgs., Posted Land)

A **CARRY WITH RESTRICTIONS LICENSE** enables you to carry the handgun on your person when you are performing the functions listed on the license. However, while in transit to perform those functions, the firearms are required to be secured in a locked container with a trigger lock and the ammunition separate.

There are a variety of **RESTRICTED PISTOL LICENSES**:

“**SPORTSMAN**” entitles you to use your weapon for the purposes of hunting, target shooting, camping, hiking & competition shooting;

“**EMPLOYMENT**” entitles you to carry your weapon while performing the duties approved by your employer;

“**SECURITY**” entitles you to work as a security officer for a security firm.

A Pistol License issued in Onondaga County is valid until revoked or suspended. All transactions must be done in this office between 8:00 am and 3:30 pm, Monday thru Friday. **PAPER PISTOL LICENSES CANNOT BE LAMINIATED** as changes may need to be made to them.

### **PISTOL LICENSE HOLDERS MUST REPORT THE FOLLOWING WITHIN 10 DAYS:**

Change of name or address, sales, theft, loss or destruction of a weapon(s). A theft or loss must also be reported to a local police agency. These functions must be taken care of in person.

### **AMENDMENTS**

Addition of a weapon(s) ~ pistol license holder must appear in person with pistol license. You must supply this office with a bill of sale. For example: If you purchased the weapon from an individual out of Onondaga Co, a NICS check must be completed on the purchaser by a licensed gun dealer. The dealer will provide the prospective buyer a handgun receipt to show that he or she has passed the check. Also, proof of a trigger lock must be provided. If the seller is an immediate family member, a NOTARIZED bill of sale is required. If you purchased the weapon(s) from a licensed gun dealer, you must bring in the SALES RECEIPT. We also need to see sales receipt for a trigger lock when you purchase a new weapon(s). There is a \$3.00 fee for this service.

### **DUPLICATE LICENSE**

Applicant must schedule an appointment and appear in person for this service. The fee is \$8.00 and includes updated information, computer photograph & signature and a plastic NYS Pistol License.

Duty weapon(s) for security guards that are issued by the Security Company must be listed on the pistol license while employed and removed when employment is terminated. A letter from the employer with a list of weapon(s) is required.

**Joint use of a weapon** is permitted between the applicant and one member of their immediate family, living in the same household. Joint registration does not apply to friends.

**Weapon(s) belonging to a deceased pistol license holder, not having joint use** must be: 1) surrendered to a police agency or a dealer of firearms for safekeeping or: 2) registered on a valid NYS pistol license. The executor of the deceased will have **15 days to do either of the above mentioned**. Required documentation to transfer a firearm to an individual: Copy of Death Certificate, Executor documentation from Surrogates Court (671-2100), Notarized gun transfer affidavit from the executor on behalf of the deceased. An Amendment Form must also be completed in the Pistol License Unit to close the deceased licensees file. **If it is well beyond the 15 day period, the weapons MUST BE TURNED IN TO A POLICE AGENCY FOR SAFEKEEPING.**